VERACROSS®

Looking to Start Next School Year with a New Student Information System

March 3, 2021

Presenters

VERACROSS®

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Agenda

1. Checklists for a New SIS in 2021
2. Introduction to Veracross
3. Questions?

New SIS Checklist

- ✓ Breathe – You Still Have Time
- ✓ Confirm Your Budget
- ✓ Define Responsibilities
- ✓ Confirm Major Requirements
- ✓ Determine Your Timeline
- ✓ Use Your Network
- ✓ Contact Vendors
- ✓ Survey Key Constituents
- ✓ Get Final Demos
- ✓ Selection & Communication

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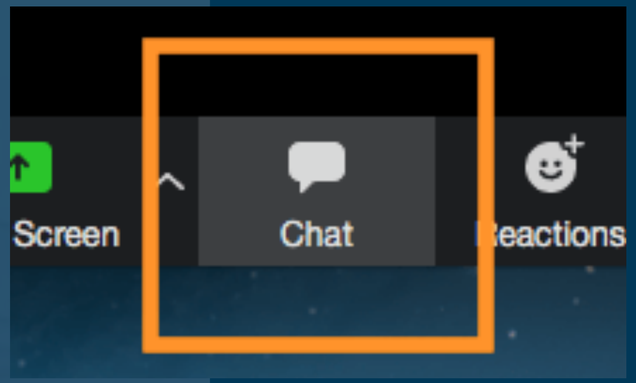
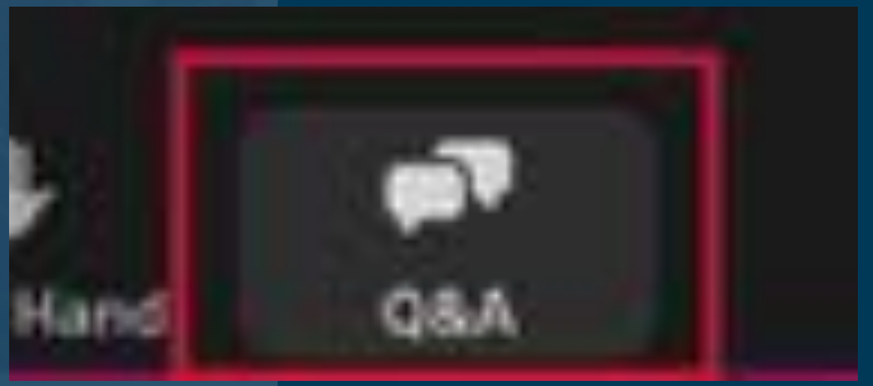
6-8 WEEK PROCESS

Chat/Q&A

Aaron Vogelzang

Mallory Kidd





SIS Checklist

1. Breathe – You Still Have Time

1. Not uncommon for schools to sign in March and April and start implementation in the summer

2. You're probably further along then you realize

2. Confirm Your Budget

1. Don’t let budget drive the process, but it is a factor
2. How much are you currently spending?
3. Give a range to school leadership; you don’t want any surprises
4. Addition by subtraction – if the SIS is robust enough, you might be able to cancel other applications

3. Define Responsibilities

1. Create a decision-making process

2. We recommend a RACI (or DACI) Model

3. Make the process inclusive, but clearly define roles

DACI Roles

Driver - Responsible individual in charge of making sure a decision is made.

Approver - People who make the final decision.

Contributer - Experts that driver asks for help + perspectives

Informed - People informed of the final decision.

4. Confirm Major Requirements

1. Identify (and document) ”The Why”
2. Identify key departments, but prioritize your parents and students
3. Keep it to ”Must Have’s”
4. Skip the RFP, but use your requirements doc – send these requirements to potential vendors *earl*y

5. Determine Your Timeline

1. Prioritize parents, students and faculty

2. Determine which departments are essential, and when they need to move – phase your implementation

3. Communicate this timeline to all potential vendors – they should be able to provide you sample timelines

6. Use Your Network

1. Ask peer and aspirational schools what they are using (simple survey makes it easier for respondents)
2. Regional and national associations
3. ATLIS = good resource for technology department

7. Contact Vendors

1. Limit to 3-5 finalists
2. Limit your staff that is a part of initial demos (use the RACI!) – be mindful of people's time plus trying to schedule across divisions will slow down process
3. Be clear on timeline, but be flexible
4. Prioritize demos of key departments – you can add other areas of the system later

8. Survey Key Constituents

1. Use a survey tool - more efficient and easier to analyze
2. Stay away from technical questions – the survey is about a “gut” feel; every system will work differently

9. Get Final Demos

1. Lingering questions? Focus on the “Must Haves”
2. Key departments that haven’t seen the system yet?
3. This shouldn’t be more than 2-3 vendors

10. Selection & Communication

1. Choose a system with your school's future in mind

2. Development a communication plan – but not much work is needed until later

3. Remind people of "The Why" in every communication

4. Present to parent association and major constituents during the summer – make it about why the new SIS matters to them

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6-8 WEEK PROCESS

Questions?

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Introduction to Veracross

VERACROSS®

Purpose-Built

For Independent Schools

SYSTEMS

OPERATIONS

All types of schools

5 Things to Know About Veracross

One Integrated System for Every Department

Web-Based | Data Privacy and Security

Comprehensive Relationship Management

Intuitive Parent User Experience

Streamlined Operations

One Integrated System for Every Department

Admissions & Enrollment

Development

Academics & Student Life

Health

Business

Payments & Tuition Management

Web-Based | Data Privacy and Security

Easy and Secure Access To Every User

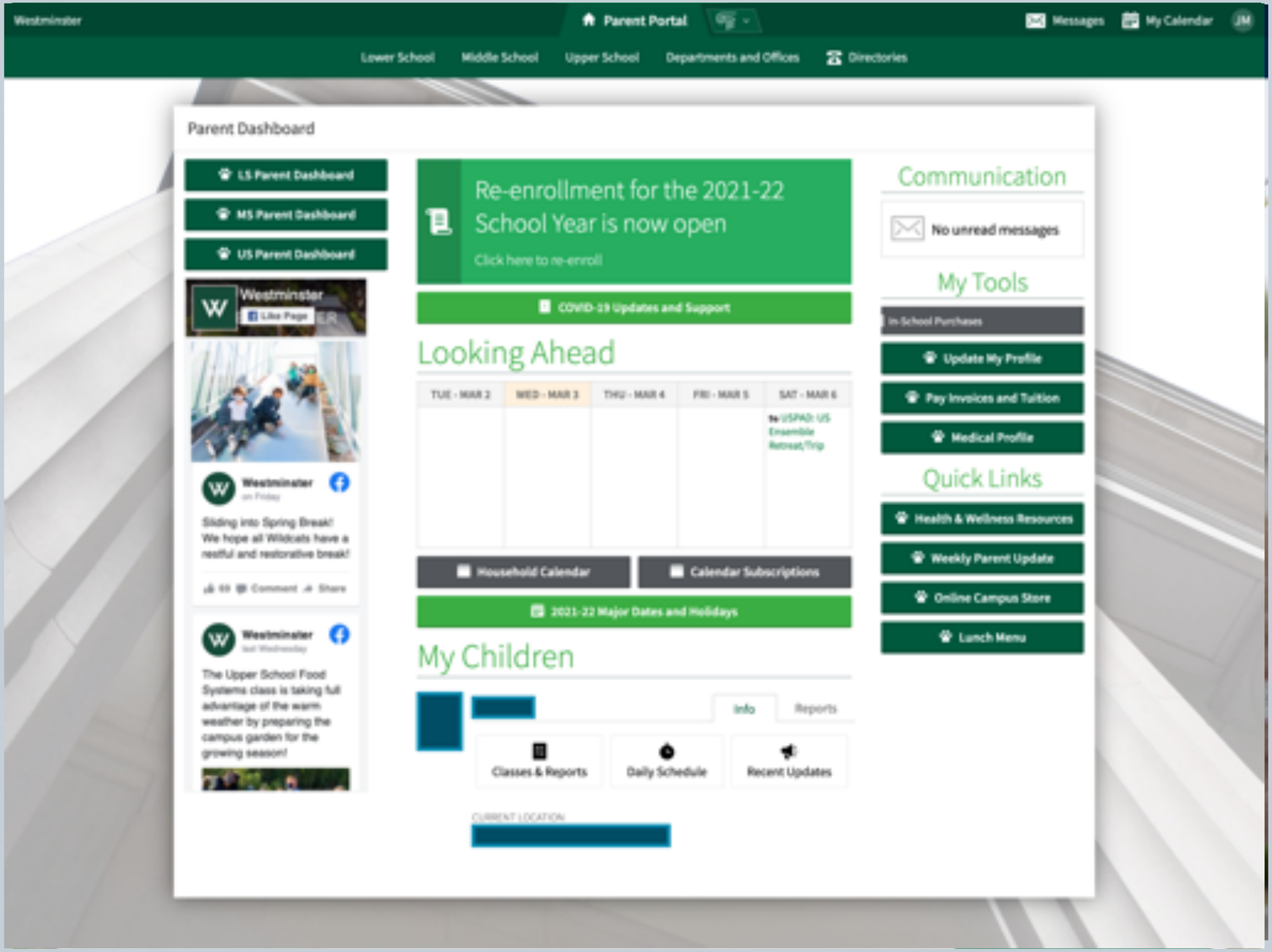
99.9% Uptime

Comprehensive Relationship Management

Single Record For Life, One ID, Roles Change

Intuitive Parent User Experience

One Platform. Endless Possibilities.


Westminster
Parent Portal
Messages
My Calendar
JM
Lower School
Middle School
Upper School
Departments and Offices
Directories
Parent Dashboard
LS Parent Dashboard
MS Parent Dashboard
US Parent Dashboard
Westminster
Like Page
Westminster
on Friday
Sliding into Spring Break! We hope all Wildcats have a restful and restorative break!
Comment
Share
Westminster
last Wednesday
The Upper School Food Systems class is taking full advantage of the warm weather by preparing the campus garden for the growing season!
Re-enrollment for the 2021-22 School Year is now open
Click here to re-enroll
COVID-19 Updates and Support
Looking Ahead
TUE - MAR 2
WED - MAR 3
THU - MAR 4
FRI - MAR 5
SAT - MAR 6
to USPAD: US Ensemble Retreat/Trip
Household Calendar
Calendar Subscriptions
2021-22 Major Dates and Holidays
My Children
Info
Reports
Classes & Reports
Daily Schedule
Recent Updates
CURRENT LOCATION
Communication
No unread messages
My Tools
In School Purchases
Update My Profile
Pay Invoices and Tuition
Medical Profile
Quick Links
Health & Wellness Resources
Weekly Parent Update
Online Campus Store
Lunch Menu

Student

Financial Aid Award

Enrollment Contract

Business Office Charge Items

Streamlined Workflows

Automated Workflows that Just Work.

Questions?

Want to Learn More?

Learn how Veracross can be implemented at your school in 2021

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