

PHASED IMPLEMENTATION TIMELINE

Leading with Enrollment

PHASE 1: Search, Evaluation, and Selection of New SIS

- SUMMER - FALL
 - Pre-Planning and research
 - Budget and project approval
 - Search committee formed
 - Demos
 - Selection and contract

PHASE II: Enrollment and Re-Enrollment Go-Live

- FALL - EARLY SPRING
 - Kickoff meeting with Implementation Manager
 - Begin Training in Veracross University
 - Weekly meetings with Implementation Manager to implement, build, and configure system; review questions from engineers about data
 - Send admissions and enrollment data
 - Configure and launch student billing and tuition management
 - Launch Enrollment and Re-Enrollment

PHASE III: Academics, Admissions, Portals, Scheduling, Calendars, Athletics and Other Modules

- SPRING - SUMMER
 - Final data for remaining modules (grades, attendance, comments, athletics, schedules, etc.)
 - More training with Veracross University
 - External go-live with portals, academics (schedules), athletics, and supplemental data loads (calendars, resource reservations, etc.)
 - Build academic reports
 - Launch admissions inquiry forms and admission portal; update links/language on website

Phase IV: Development, Business

- SUMMER - EARLY FALL
 - Continue training in Veracross University
 - Configure development campaigns and funds
 - Final data conversion
 - Start processing gifts; post online giving forms
 - Review current financial statement and configure GL account structure

